

SAMPLE / DEMONSTRATION ONLY

Supplier Evaluation Record

Identity, role, capability and open-risk review

PUBLIC SAMPLE NOTICE

Factory identity, dates and findings are illustrative. No supplier approval, certification, sample approval or production release is implied.

REQUIREMENT	REVIEW DEPTH	RECORD STATUS
Example custom component	Desk review	OPEN - no approval

EVALUATION SUMMARY

Checked, supplier-stated and open remain separate

CONTROL POINT	STATUS	SAMPLE ENTRY
Legal identity	CHECKED	Example registration record reviewed against the named entity.
Business role	SUPPLIER-STATED	Supplier describes itself as the manufacturer; production role needs corroboration.
Payment alignment	OPEN	Beneficiary and contracting seller must be confirmed before quotation acceptance.
Relevant capability	SUPPLIER-STATED	Equipment and process list supplied; requirement-specific evidence remains open.
Export route	OPEN	Exporter of record and document flow are not yet assigned.

INITIAL INTERPRETATION

This format separates what RISVO checked from what the supplier stated and what still needs evidence. A supplier is not approved by appearing in this record.

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Open items, ownership and next-decision route

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REQUIREMENT FIT

CONTROL POINT	STATUS	SAMPLE ENTRY
Drawing review	OPEN	Supplier response to tolerances, finish and inspection method is pending.
Sample route	OPEN	Sample quantity, lead time and approval criteria must be agreed.
Quality controls	SUPPLIER-STATED	Incoming, in-process and final checks are described but not witnessed.
Capacity fit	OPEN	Capacity must be checked against buyer volume and peak-period requirements.

RESPONSIBILITY AND NEXT RECORD

DECISION	OWNER	HANDOFF RECORD
Confirm commercial route	Buyer + RISVO	Named seller, payment beneficiary and Incoterm
Request capability evidence	RISVO	Requirement-specific evidence request
Approve a sample plan	Buyer	Sample approval form and acceptance criteria
Decide whether to proceed	Buyer	Written decision with open risks retained

SAMPLE DECISION STATUS**OPEN**

Example next step: request missing evidence before sample authorization.
This is not a recommendation to buy.